



Mitchelton State High School – 30400

VET Appeals Form - Assessment Judgments

By completing this form you are requesting to appeal a judgment made against you in terms of an assessment outcome. This form is to be completed only after you have first appealed to the trainer and assessor and the issue has not been resolved.

This form serves to begin the appeal process in relation to a judgment that has been made against you. This form must be lodged to the RTO Manager (**Head of Department – Performance and Engagement**) within 7 days of you receiving a judgment.

A written response will be issued to you within 21 days detailing the outcome .

Name	
Email Address	
Contact Number	
Please provide details of your reason/s for an appeal	
Signature	
	Date

File location:

Version date: 9 March 2018

Review date: December 2018

Approved: Shelley Bampton Principal

Ownership: Mitchelton State High School

Office Use Only

Received By		Appeal Number	
Date		Follow up Date	
Action Taken			
Possible Improvement based on reasons for appeal			